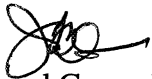


STATE OF CONNECTICUT
STATE ELECTIONS ENFORCEMENT COMMISSION
20 Trinity Street – Suite 101 • Hartford, Connecticut 06106 - 1628

TO: Commissioners and Agency Heads

FROM: Jeffrey B. Garfield 
Executive Director and General Counsel
State Elections Enforcement Commission

RE: Listing of State Vendors/Contractors by Agency

DATE: June 26, 2006

As you are aware from my June 7, 2006 memorandum to all commissioners and agency heads, the State Elections Enforcement Commission (SEEC) has begun the process of compiling information to implement the prohibition on campaign contributions from principals of certain state contractors as mandated in Public Act 05-05. Although the ban **does not** take effect until December 31, 2006, the law requires the reporting of information concerning principals of state contractors beginning in July. After considerable research and discussions with many state agencies and quasi public agencies, we have developed a process that will facilitate the collection of this significant amount of information.

The collection of the required information presents a formidable challenge and will require the cooperation of all state agencies and quasi public agencies to be successful, and to ensure the effective implementation of this legislation.

We are proceeding at this time with the collection of information for principals of state contractors and only those prospective state contractors that hold valid prequalification certificates issued by the Department of Administrative Services under Section 4a-100, Connecticut General Statutes.

The SEEC envisions the process as follows:

- Identification of state vendors and contractors who meet the financial thresholds (\$50,000 contractual award or payments by a single state agency, \$100,000 aggregate awards or payments by more than one agency in the fiscal year)
- Verification of this information by state agencies
- Identification and collection of principal information either by the SEEC for an agency which has designated the SEEC as "authorized" agent or collection by the agency directly.

- Compilation, verification and publication of the prohibited contributors list on the SEEC website
- Monthly list maintenance by the SEEC on its website.

The SEEC has compiled a workbook by agency identifying which of the agency's vendors and contractors meet the statutory financial threshold for FY06. The SEEC, with the assistance of the Office of the State Comptroller (OSC), was able to provide this information because the agency's financial information resides in CORE-CT and its vendor payments are processed through the OSC. (Please see attached workbook.)

It is imperative that each agency verify the information contained in the workbook, complete all fields left blank and return the completed workbook to the SEEC by ***Monday, July 10, 2006*** via e-mail to either hy.ly@ct.gov or mann.hasen@ct.gov. If your workbook is blank, this indicates that there was no vendor activity that satisfied the \$50,000 threshold for inclusion. Please confirm and return the blank workbook to us to acknowledge the accuracy of the information. Complete information is vitally important for the SEEC to enable us to proceed to the next step in the process. If you have any questions, please contact Mann Hasen at the SEEC at (860)566-1776.

Thank you for your cooperation.

Attachment